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## Program Manager

At Safe Alaskans, we believe every Alaskan deserves to live a safe and healthy life. We're looking for a passionate and community-minded Program Manager to help lead injury prevention efforts across the state, from supporting young drivers to promoting safe mobility for older adults.

If you enjoy building relationships, working collaboratively, and making a visible impact in communities, this role offers a meaningful opportunity to do just that.

### Why This Role Matters

This position plays a key role in improving safety across Alaska by connecting people, data, and programs. You'll help communities access resources, build partnerships, and implement programs that prevent injuries and save lives.

### Position Details

Position: Program Manager  
Salary: \$65,000 - \$70,000 (Exempt)  
Supervisor: Senior Program Manager  
Status: Full Time (40 hours/week), At-Will  
Location: Anchorage, Alaska

### Benefits

Full-time employees are eligible for a comprehensive benefits package including employer-paid health, dental, and vision insurance; generous paid time off; and additional benefits. Retirement with employer contributions and matching is available after one year of employment.

### Position Summary

As a Program Manager, you'll lead and support community-based safety programs across Alaska. This includes planning and implementing initiatives, working closely with partners, and evaluating impact.

You'll focus on areas such as child passenger safety, older driver safety, and pedestrian and bicyclist safety, while helping grow new programs as community needs evolve.

### What You'll Do

#### Program Leadership

- Lead the planning, implementation, and growth of safety programs
- Coordinate logistics, timelines, and evaluation efforts
- Work with staff and partners to set priorities and achieve goals
- Align program activities with organizational strategy

#### Community Engagement

- Build strong relationships with partners across Alaska

- Deliver presentations, trainings, and outreach (in-person and virtual)
- Serve as a trusted resource for community members

#### Program Development & Support

- Contribute to reports, proposals, and funding requests
- Support communications and educational materials
- Stay current on best practices in injury prevention

You'll also have the opportunity to become certified as a Child Passenger Safety Technician/Instructor and CarFit Technician/Instructor (training provided).

#### **What We're Looking For**

- Bachelor's degree or equivalent experience
- At least two years of relevant experience
- Strong organizational skills and ability to manage multiple priorities
- A self-motivated, dependable work style
- Strong communication and presentation skills
- Ability to build and maintain relationships
- Interest in public health, safety, or injury prevention

We recognize that candidates may bring a variety of experiences. If you're excited about this role and believe you could be a great fit, we encourage you to apply.

#### **Location, Schedule & Travel**

This Anchorage-based position offers a mix of office work, remote flexibility (up to 20%), and time in the community at events and partner locations.

Work hours are generally aligned with standard business hours, with occasional evenings and weekends to support outreach. Some in-state and occasional out-of-state travel is expected.

A temporary remote period may be available to support relocation.

#### **Work Environment**

At Safe Alaskans, we value collaboration, respect, and work-life balance. We strive to create an environment where staff feel supported, connected, and empowered to do meaningful work.

#### **How to Apply**

We'd love to hear from you! Please submit your resume and a cover letter to [mandi@safealaskans.org](mailto:mandi@safealaskans.org).

Applications will be reviewed on a rolling basis.

#### **Equal Employment Opportunity**

Safe Alaskans is an equal opportunity employer. We are committed to creating an inclusive environment for all employees and applicants.